



Hardin County Unit District # 1

Mr. Andy Edmondson, Superintendent

P.O. Box 218 ♦ Elizabethtown, IL 62931
Phone: 618-287-2411 ♦ Fax: 618-287-2421

NOTICE OF OPENING 2024-25

TITLE:

Assistant Principal (Pre-K through 12)

DUTIES:

Provide leadership and problem solving assistance for students, parents, and staff regarding discipline; Provide leadership regarding curriculum, instruction and assessment programs and services; Evaluate teachers using the Danielson Framework; Supervise after school sporting events and other after school activities (shared with other administrators); Promote positive qualities including motivation, enthusiasm, respect, confidence, and team building attitude.

QUALIFICATIONS:

Possession of valid and active Illinois Administrative License; must possess, or be willing and able to complete ISBE Program Evaluation Review Act (PERA) Performance Evaluation Training as required under Illinois law; must possess superior oral, written, and technological communication skills; applicant must pass a criminal background check acceptable to the Board of Education.

SALARY:

Total salary package will be based upon the needs of the district and the candidate's education and experience.

DATE OF POSTING:

03/26/24

HOW TO APPLY:

Email a letter of interest, resume, letters of recommendation, copy of license/certificate, and transcripts to:

Attn: Andy Edmondson, Superintendent
Email: aedmondson@hardink12.net